

2018

DAKOTA HIGH SCHOOL

23RD ANNUAL HOLIDAY CRAFT SHOW

DATE: SATURDAY, NOVEMBER 3rd, 2018

SET-UP TIME: 7:00 a.m. to 10:00 a.m.

SHOW TIME: 10:00 a.m. to 4:00 p.m.

EXHIBITOR'S LEASE AGREEMENT

The undersigned hereby applies for space at the Dakota High School's 23rd Annual Holiday Craft Show, scheduled for Saturday, November 3, 2018 and agrees to pay the rental fee per space to the manager(s). All fees will be in cash, money order or check upon execution of this Agreement. If accepted as an exhibitor by the managers, and in consideration of the same, the undersigned hereby agrees to abide by the following conditions:

Early rental agreement fee (received by June 30, 2018): \$70.00

Regular rental agreement fee (received after June 30, 2018): \$85.00

1. Dakota High School Annual Holiday Craft Show is a non juried show. The final selection of crafters will be at the sole discretion of the managers of the show. Any crafters not chosen will receive a full refund from the Dakota High School Booster Club.
2. Dakota High School and their representatives shall not be responsible for any injury, loss or legal action sustained by the exhibitor, their employees, goods, or property, or the public, from any cause whatsoever while the premises are being occupied under this Agreement.
3. In no case will any refund of rental fees be made once paid, unless the exhibitor is not accepted by the managers of the show.
4. The exhibitor will be assigned table(s) only upon receipt of payment and acceptance by the manager(s) of this show. **Applications from returning crafters who wish to remain in their same space must be received by June 30, 2018.** It is recommended to return applications as soon as possible if you have special requirements (multiple spaces, wall space, corner space, electricity, etc). Applications will be accepted until all spaces are full.
5. Exhibitor will cover and skirt their table(s).
6. After unloading, all exhibitors' vehicles and trailers will be moved to the designated parking area. No vehicles will be left parked on the sidewalks or driveways around the building.
7. Exhibitors will be considerate of other exhibitors and Dakota High School and are expected to remain through the duration of the show.
8. The right of table transfer is reserved to the manager(s) of the show.
9. Must give 48 hour notice if you are not going to occupy your table/space in the show.
10. Make checks/money orders payable to: **Dakota High School Booster Club** and mail to the address listed below. **PLEASE INCLUDE A SELF-ADDRESSED STAMPED ENVELOPE FOR CONFIRMATION INFORMATION.**
11. Confirmation of acceptance will be sent to exhibitors starting around mid-October.
12. In an effort to create a more diverse group of crafters, we will be limiting the amount of similar crafters into the show.

Instructions for mailing: Return the total deposit along with the signed contract and a self-addressed, stamped return confirmation envelope to:

Dakota Boosters

21051 21 Mile Road Macomb, MI 48044

Contact: Shari 586-484-7871

E-mail Inquires: dakotacraftshow@gmail.com

Please complete and return this page thoroughly, completely, and legibly.

Reminder: Please return applications by June 30, 2018 to request previous spaces.

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EXHIBITOR INFORMATION	New Crafter <input type="checkbox"/>	Returning Crafter <input type="checkbox"/>
Name of Exhibitor:		
Name of Company:		
Address (City, State, Zip)		
Phone Number with area code		
Email Address:		
Description of Craft:		
Space rental: \$70 per space	Quantity: _____ spaces	Total Amount: \$
Table Rental (8ft long) \$8 per table	Quantity: _____ tables	Total Amount: \$
Do you need electricity? - \$5.00 additional charge	<input type="checkbox"/> Yes I need electricity	Total Amount: \$
Preference of location	TOTAL DEPOSIT Check Number: _____	TOTAL \$
Do you have any special needs/requests? (Corner, end, wall, other)	<input type="checkbox"/> Gym <input type="checkbox"/> Atrium <input type="checkbox"/> Hallway <input type="checkbox"/> None Previous space number (if known): _____	

Please note: Dakota Boosters will make every attempt to accommodate your request, including your previous year's spot. However, it is not guaranteed. To assist in securing your spot, please submit your application as soon as possible.

I, _____, have read the Lease Agreement for Dakota High School's 23rd Annual Holiday Craft Show and hereby agree to abide by the rules and regulations within.

Exhibitor's Signature: _____